Occupational Therapy Services Log | 2020 - 2021

Student's name:				Provider's Name:	
Student's date of birth:		PA Secure ID		Provider's Title:	
School:		Date:		Provider's Signature:	
Diagnosis/symptom(s):				☐ Early Intervention ☐ School Age	

Service	Treatment			Refer to the keys below for an explanation of the treatment codes and progress indicators		
Date	Start Time	End Time	Treatment Key (see Pg 2)	Service Type	Progress Indicator Key	Description of Service (daily notes on activity, location, and outcome)
				☐ Indiv. ☐ Group		
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				☐ Indiv. ☐ Group		

Service Type:

D = Direct	**DM** = Direct Session: Make-up Session
DT = Direct: Telemedicine	**DTM** = Direct: Make Up Telemedicine
PA = Provider Absent	**PNA** = Provider Not Available
SA = Student Absent	**SNA** = Student Not Available

Progress Indicator Type

Mn = Maintaining	**Pr** = Progressing	**In** = Inconsistent
Rg = Regressing	**Ms** = Mastering	

Supervisor's Name: _____   Supervisor's Signature*: _____   Date: _____

*A Licensed OTA service needs a supervisory signature by a Licensed OT. 49 Pa. Code § 42.22. Supervision of occupational therapy assistants

Public Consulting Group | https://paaccess.pcgus.com/   SBAPsupport@pcgus.com   (866) 912-2976   Updated: 9/1/2020

Treatment Key:

1	Direct	Assistive Technology: Access to Device	32	Direct	Personal Maintenance: Therapeutic Feeding
2	Direct	Assistive Technology: Student Training	33	Direct	Personal Maintenance: Toileting
3	Direct	Domestic Maintenance: Adaptive Activities	34	Direct	Positioning: Adaptive Seating
4	Direct	Equipment: Splint / Orthotic / Prosthetic Check	35	Direct	Positioning: Adaptive Standing
5	Direct	Equipment: Splint / Orthotic / Prosthetic Training	36	Direct	Positioning: Alternative Device
6	Direct	Equipment: Student Training	37	Direct	Recreation / Leisure: Adaptive Activities
7	Direct	Equipment: Student Training: Headstick, Dowel Pointer, Mouthstick, Switch	38	Direct	Relaxation / Facilitation Techniques
8	Direct	Fine Motor / Upper extremity: Functional Range of Motion	39	Direct	Sensory Processing: Classroom Focusing / Attending Skills
9	Direct	Fine Motor: Bilateral Hand Coordination	40	Direct	Sensory Processing: Management of Classroom Tools / Materials
10	Direct	Fine Motor: Desktop Manipulatives	41	Direct	Sensory Processing: Self Regulation Skills
11	Direct	Fine Motor: Finger Isolation	42	Direct	Sensory Processing: Transition Behaviors
12	Direct	Fine Motor: Grasp / Release	43	Direct	Therapeutic Exercise: Coordination Activities
13	Direct	Fine Motor: In-Hand Manipulation	44	Direct	Therapeutic Exercise: Endurance Training
14	Direct	Fine Motor: One-Handed Strategies	45	Direct	Therapeutic Exercise: Functional Range of Motion
15	Direct	Fine Motor: Strengthening / Endurance	46	Direct	Therapeutic Exercise: Muscle Strengthening
16	Direct	Functional Academics: Adaptive Handwriting / Writing Accommodations	47	Direct	Therapeutic Exercise: Organization / Motor Planning / Spatial Concepts
17	Direct	Functional Academics: Adaptive Handwriting / Writing Implement	48	Direct	Therapeutic Exercise: Stretching
18	Direct	Functional Academics: Adaptive Handwriting / Writing Surface	49	Direct	Vocational: Adaptive Activities
19	Direct	Functional Academics: Handwriting Control / Coordination	50	Direct	Visual: Motor Skills
20	Direct	Mobility: Grasp of Ambulation Device	51	Direct	Visual: Perception Skills
21	Direct	Mobility: Transfer Training	52	Direct	Psycho-Social Skills
22	Direct	Mobility: Transition Training	53	Direct	Environmental Adaptations
23	Direct	Mobility: Wheelchair Mobility	54	Direct	Other Direct Service
24	Direct	Mobility: Fine			
25	Direct	Mobility: Gross			
26	Direct	Neuromuscular Development: Head Control			
27	Direct	Neuromuscular Development: Lower Extremity			
28	Direct	Neuromuscular Development: Trunk Control			
29	Direct	Neuromuscular Development: Upper Extremity			
30	Direct	Personal Maintenance: Adaptive Dressing Skills			
31	Direct	Personal Maintenance: Adaptive Grooming / Hygiene			

Notes:

- All Direct Services should be provided face-to-face with the student whenever possible.

- When face-to-face delivery of service is not possible, services may be billed when provided via telemedicine when technical and program requirements are met, and the service can be rendered to its full extent in a clinically appropriate manner.

- The Treatment Key should not be considered an all-inclusive list. Providers may use "Other Direct Service" but must provide a clear description of the service in their comments.

- Use the "Service Provider Evaluation Log" for evaluations and/or assessments.